

Carpool Discussion Checklist

Item	Member 1 – carpool leader	Member 2	Member 3
Member name			
Driving responsibilities			
Car available?	Model/Year <input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> No	Model/Year <input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> No	Model/Year <input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> No
Insurance	<input type="checkbox"/> Need to check policy <input type="checkbox"/> Policy covers carpooling <input type="checkbox"/> Liability limit \$	<input type="checkbox"/> Need to check policy <input type="checkbox"/> Policy covers carpooling <input type="checkbox"/> Liability limit \$	<input type="checkbox"/> Need to check policy <input type="checkbox"/> Policy covers carpooling <input type="checkbox"/> Liability limit \$
Do you want to share driving?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> No	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> No	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> No
How do you want to share driving?	<input type="checkbox"/> Daily rotation <input type="checkbox"/> Weekly rotation <input type="checkbox"/> Monthly rotation <input type="checkbox"/> Other (specify)	<input type="checkbox"/> Daily rotation <input type="checkbox"/> Weekly rotation <input type="checkbox"/> Monthly rotation <input type="checkbox"/> Other (specify)	<input type="checkbox"/> Daily rotation <input type="checkbox"/> Weekly rotation <input type="checkbox"/> Monthly rotation <input type="checkbox"/> Other (specify)
Driving schedule - Days to drive are:			
Pick-up order			
Pick-up time			
Pick-up location - home			
Pick-up location - work			
Maximum allowable wait (no honking!)	<input type="checkbox"/> 3 minutes <input type="checkbox"/> Other (specify)	<input type="checkbox"/> 3 minutes <input type="checkbox"/> Other (specify)	<input type="checkbox"/> 3 minutes <input type="checkbox"/> Other (specify)
Back-up plan if sick/on holidays			
Driving expenses			
Driving expenses	<input type="checkbox"/> Share driving equally <input type="checkbox"/> Contribute \$ to driver Specify amount \$	<input type="checkbox"/> Share driving equally <input type="checkbox"/> Contribute \$ to driver Specify amount \$	<input type="checkbox"/> Share driving equally <input type="checkbox"/> Contribute \$ to driver Specify amount \$
Payment schedule	<input type="checkbox"/> Per trip <input type="checkbox"/> Weekly <input type="checkbox"/> Other (specify)	<input type="checkbox"/> Per trip <input type="checkbox"/> Weekly <input type="checkbox"/> Other (specify)	<input type="checkbox"/> Per trip <input type="checkbox"/> Weekly <input type="checkbox"/> Other (specify)
Carpool etiquette (Indicate preferences and special comments)			
Smoking	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Music	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Food	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Drinks	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Talking	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Coffee drive-thru	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Daycare/school stop	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Gas station stop	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Doesn't matter
Other issues?			
Carpool communication strategy			
Home address			
Home phone			
Work phone			
Email address			
Who/when to call			
Other info?			