



# WORKPLACE CHALLENGE GUIDE

## What is the Bike Month Workplace Challenge?

Employees at Smart Commute Toronto workplaces can participate to win one of ten \$50 gift cards, plus a Smart Commute prize pack by logging cycling trips on the Smart Commute Tool through the [website](#) or the mobile app ([Android](#) or [iOS](#)) during Bike Month 2022.

## Official Rules

For the duration of Bike Month (May 30 – June 30), the participant will earn one entry in the draw for each day a cycling trip is logged through the Smart Commute Tool, to a maximum of 32 entries.

- Trips logged on the Smart Commute [website](#) or the mobile app ([Android](#) or [iOS](#)), as well as, using connected apps like Strava, Garmin, Fitbit, or Under Armour will be eligible. Check out [this guide](#) on how to log trips on the Smart Commute Tool.
- Participants may log multiple trips per day, but only one trip per day will count as a contest entry.
- All trips must be entered into the Smart Commute Tool by **July 7, 2022, at 11:59 P.M. ET**. Users are encouraged to keep their trip log up to date throughout the month.

## Which cycling trips qualify for this challenge?

Bicycle rides of any duration, distance, or destination can be logged as challenge entries. Whether you're commuting to work, going for a lunchtime ride while working from home, or combining cycling with transit, it all counts towards your daily entry! How many days will you ride this Bike Month?



## How to enter?

To enter the contest, participants must register for a free account on the Smart Commute Tool through the [website](#) or the mobile app ([Android](#) or [iOS](#)) and use the Commute Tracker to log at least one cycling trip taken between May 30, 2022 at 12:00 A.M. ET and June 30, 2022, at 11:59 P.M. ET. **There is a limit of one Smart Commute Tool account per person.** For full terms and conditions [click here](#).



## How are the winners determined?

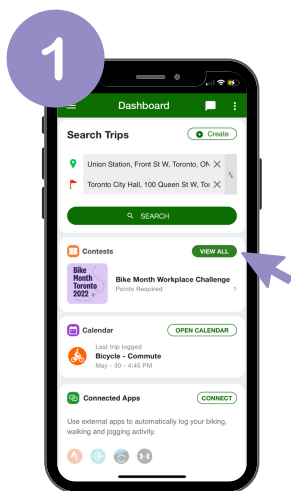
A random draw will be used to determine the winners of the contest. Challenge prizes include ten \$50 gift cards (choice of Mountain Equipment Company (MEC), Canadian Tire, or The Bay), plus a Smart Commute prize pack. **The City will notify the winners through email by July 14, 2022.**



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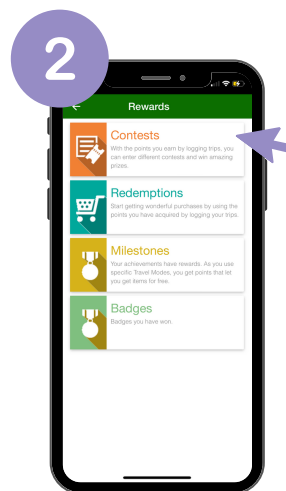
## How do I find the Workplace Challenge on the Smart Commute mobile app?

As soon as you've downloaded the Smart Commute mobile app ([Android](#) or [iOS](#)), and created your profile, you can start logging trips towards the Workplace Challenge! Please note that in order to join the challenge, you need to log at least one cycling trip on the Smart Commute Tool. [Click here](#) for a guide on how to get started with your profile and how to log trips. To join the challenge, refer to the steps below.

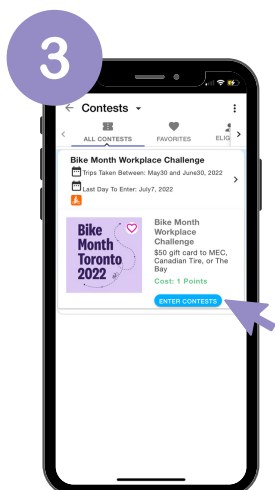


1 The Bike Month Workplace Challenge can be found on your Dashboard within the Contests box. Click **View All** to begin.

**NOTE:** The Workplace Challenge will only be visible to users who have verified either their email or mobile number. If you don't see the Workplace Challenge on your Dashboard, check your email for the verification link or your text messages for the verification code

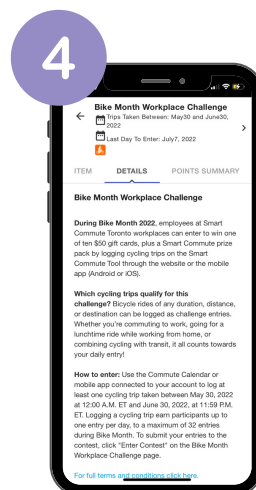


2 You will automatically be redirected to the Rewards page. From here, select **Contests**.



3 The Bike Month Workplace Challenge will be the first item on the Contests page. Click **Enter Contests** and keep logging bike trips to earn entries!

**NOTE:** You need to log at least one cycling trip on the Smart Commute Tool to be eligible to join the challenge. [Click here](#) for a guide on how to log your trips.



4 For further details on the Workplace Challenge, click on the Bike Month Toronto 2022 logo. You will then be able to access challenge **Details**, as well as, **Points Summary**, where you can keep track of the points you've accumulated for Bike Month.